



online  
seminar

# Privacy Statement

What happens with data that you enter in the contact forms on our website?

# Privacy Statement

OnlineSeminar B.V. and OnlineSeminar International B.V., established at Rietlandpark 301, 1019 DW Amsterdam, is responsible for the processing of personal data as shown in this privacy statement.

This privacy statement only applies to the OnlineSeminar website where the product webinar is explained and described.

The webinar pages that Onlineseminar has created for its clients are covered by the privacy statement that of the client. These pages can be recognized by URLs with the following structure: [https://www.onlineseminar.nl/\[name company\]](https://www.onlineseminar.nl/[name company])

Contact details:

<https://www.onlineseminar.com>

Rietland Park 301

1019 DW Amsterdam

+31 20 845 7405

For questions about data protection you can contact: Ingrid Okken, [gdpr@onlineseminar.nl](mailto:gdpr@onlineseminar.nl).

## Personal data that we process

OnlineSeminar B.V. and OnlineSeminar International B.V. process your personal data because you are using our services and / or you provided it to us yourself.

Below you will find an overview of the personal data that we process. We only process your first and last name, telephone number and e-mail address when you fill in a contact form, request information or a quote and this information is only used to answer your question.

- First and last name
- Phone number
- E-mail address
- Location data
- Information about your activities on our website
- Data about your surfing behavior across various websites
- Internet browser and device type

## Special and / or sensitive personal data that we process

Our website and / or service does not intend to collect data about website visitors who are younger than 16 years. Unless they have permission from parents or guardians. However, we cannot check if a visitor is older than 16. We encourage parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us via [service@onlineseminar.com](mailto:service@onlineseminar.com) and we will

delete this information.

## For what purpose and on what basis do we process personal data

OnlineSeminar B.V. and OnlineSeminar International B.V. processes your personal data for the following purposes:

- Sending our newsletter and / or brochure
- To call you or e-mail you if necessary to perform our services
- Inform you about changes in our services and products
- OnlineSeminar B.V. and OnlineSeminar International B.V. analyzes your behavior on the website in order to improve the website and to tailor the range of products and services to your preferences.
- OnlineSeminar B.V. and OnlineSeminar International B.V. monitors your surfing behavior on various websites with which we tailor our products and services to your needs

## Automated decision-making

OnlineSeminar B.V. and OnlineSeminar International B.V. does not take decisions based on automated processing on matters that can have (significant) consequences for people. This concerns decisions, including profiling taken by computer programs or systems, without a person (for example an employee of OnlineSeminar B.V. and OnlineSeminar International B.V.)

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## How long we store personal data

OnlineSeminar B.V. and OnlineSeminar International B.V. does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. We use the following retention periods for the following (categories) of personal data:

Personal details & contact details > 3 months > to follow-up on your request

Online location data, activities incl. Surfing behavior, internet browser and device type > 1 month > for internal analysis

Personal data and contact details are only included in our customer database when you are (of have become) a client, of our services.

## Sharing personal data with third parties

OnlineSeminar B.V. and OnlineSeminar International B.V. does not sell your information to third parties and only provides it if this is necessary for the execution of our agreement with you or to comply with a legal obligation. With companies that process your data in our order, we conclude a data processor agreement to ensure the same level of security and confidentiality of your data. OnlineSeminar B.V. and OnlineSeminar International B.V. remains responsible for these processing operations.

## Cookies, or similar techniques, that we use

OnlineSeminar B.V. and OnlineSeminar International B.V. uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone when you first visit this website. OnlineSeminar B.V. and OnlineSeminar International B.V. uses cookies with a purely technical functionality. These ensure that the website works properly and that, for example, your preferred settings are remembered. These cookies are also used to make the website work well and to optimize it. In addition, we place cookies that keep track of your browsing habits so that we can offer customized content and advertisements.

On your first visit to our website we have already informed you about these cookies and asked permission for their placement.

You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

## View, modify or delete data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by OnlineSeminar B.V. and OnlineSeminar International B.V. and you have the right to data portability. This means that you can submit a request to us to send the personal information we have in our system to you or another organization mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to [service@onlineseminar.com](mailto:service@onlineseminar.com).

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (if applicable) black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request.

OnlineSeminar B.V. and OnlineSeminar International B.V. also want to point out that you have the opportunity to file a complaint with the a national supervisory authority.

## How we protect personal data

OnlineSeminar B.V. and OnlineSeminar International B.V. take the protection of your data seriously and take appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not secure or there are indications of misuse, please contact our customer service or [gdpr@onlineseminar.nl](mailto:gdpr@onlineseminar.nl). OnlineSeminar B.V. and OnlineSeminar International B.V. has taken the following measures to protect your personal data:

- Security software, such as a virus scanner and firewall.
- TLS (formerly SSL) We send your data via a secure internet connection. You can see this at the address bar 'https' and the padlock in the address bar



Your story, delivered